

## Head of Department Person Specification

Essential	Desirable	From
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### Qualifications




Qualified teacher status or recognised equivalent	✓		A
Degree in related subject specialism	✓		A
Additional, relevant, professional qualification		✓	A

### Experience








Teaching experience with the age range and/or subject(s) applying for	✓		A
Mentoring/ Coaching or other development work with colleagues	✓		A
Previous experience of leading a department		✓	A
Ability to use/ analyse assessment data systems to raise standards		✓	A

### Knowledge and skills - the ability to...

Efficiently and effectively manage administrative work	✓		A, I
Develop a curriculum and understand and lead on assessment	✓		A, I
Support staff and students in maintaining high standards	✓		I
Form good working relationships with all staff	✓		I
Create a stimulating and safe learning environment	✓		I
Effectively manage behaviour within a department	✓		I
Establish and maintain a purposeful working atmosphere	✓		I
Plan, prepare and deliver a curriculum relevant to the age and ability of the groups taught	✓		A,I
Assess and record the progress of students' learning	✓		A,I
Demonstrate a commitment to equal opportunities	✓		I
Teach using a wide variety of strategies to maximise student progress and learning	✓		A,I
Encourage children in developing self-esteem and respect for others	✓		A,I

Successfully deploy a wide range of effective behaviour management strategies			I
Communicate to a range of audiences using a variety of techniques			I
Use technology to support student learning			A,I

**Commitment - demonstrate commitment to...**

Motivate others and adopt a positive approach to education			I
Equality			I
Promoting The Global Academy vision and ethos			A,I
Establishing a high quality, stimulating learning environments			A,I
Relating to and showing respect for all members of the school and wider community			A,I
Ongoing relevant professional self-development			A,I
Safeguarding and child protection			A,I

**Key**

A Evidence from application form and personal statement

I Evidence from a face to face interview